

The Safety Review Committee

To assure emphasis and consistency in application of corrective measures following a serious accident/incident, the results of the investigation, including the "Action Plan" for prevention of a similar accident, is reviewed by the "Safety Review Committee" (SRC).

Serious Accidents are those accidents where the injury or incident:

1. Has caused, or has potential for, significant damage or serious injury,
2. Results in days away from work for an injured employee
3. Involves electric flash or shock, or explosion or significant fire, or
4. Is deemed serious enough by the Department involved or by EHS to require a formal investigation.

The SRC consists of the following positions:

Department Head of Unit where Accident Occurred
Associate Director, Risk Management and Insurance Services
Director, Environmental Health and Safety (EHS)
Human Resource Management Specialist

Note: In the absence of the individual listed above, an alternate will act in his/her place.

The results of the investigation will be forwarded electronically or by phone to the Director, EHS or his/her alternate/assistant, who will coordinate the review process. The Director, EHS will convene a meeting of the committee or converse with other members via conference call or other means to review the incident. If the member of the committee is unavailable, the Director, EHS will contact the designated alternate.

The SRC will review the accident investigation findings and the proposed corrective action, including disciplinary action, to assure emphasis and consistency. The decisions reached by the SRC will be based upon consensus. Upon completion of the review, the Department Head will communicate to the appropriate management the decision of the committee for follow-up action.