

GRADUATE COUNCIL MINUTES
March 22, 2018

The Graduate Council met at 12:30 pm in Thomas Boyd Hall in Room 135 with the following members present: Adams, Broussard, Cai, Chance, Francis, Gansle, Husseneder, Lane (ex-officio), Lockridge, Massé (ex-officio), Sharky, Sanders, and Galvez.

Absent members: de Queiroz, Frick, Lee (ex-officio), Lindau, Marchand, Pojman, Page, Perry, Piccoli, Daniel, and Tubana.

Minutes of February 19, 2018

Broussard asked if there were any changes or corrections to the minutes of the February meeting. The minutes were moved for approval by Gansle, seconded by Chance, and the minutes were accepted unopposed.

Academic Affairs' Report

No report.

Interim Vice Provost's Report

Massé reported on a curriculum change previously pre-approved by the Graduate Council. A revised letter of intent submitted by A. Rutherford was hand delivered to OAA.

Chair's Report

Broussard welcomed the two new affiliate members, Sanders and Galvez, and thanked them for their participation in today's meeting.

New Business

Curriculum Change: Kinesiology M.S.

- Ray Castle spoke to the Council about the current program's proposed changes. The degree program is currently under review for accreditation and the requirements are changing nationally. Louisiana currently has five universities offering Kinesiology programs. LSU is the only one currently pursuing a Master's program. Castle opened the floor for questions. There were no questions. Broussard thanked Castle for his time. Sharky made a motion to approve, Cai seconded, and the motion was approved unopposed.

Letter of Intent: MS in Healthcare Systems Engineering

- Craig Harvey stated the letter of intent for the MS in Healthcare Systems Engineering is a result of the joint agreement between Our Lady of the Lake Hospitals and LSU. OLOL made a significant contribution to LSU and part of the funds are allocated to the creation of this program. This Master's program is designed to help create better processes within the current healthcare system. There are about 15 competitive Healthcare Systems programs in Louisiana, with only four providing a Master's level program. Of those four, only three have an alliance with a hospital. The program will be online due to this being a collaborative effort with Our Lady of the Lake Hospital and it is anticipated that

students will enroll students from around the state. Broussard opened the floor for questions.

- Adams asked Harvey for clarification of the term "systems". Harvey says it is the processes used to provide healthcare. Harvey also stated 36 hours is the norm for a non-thesis program. The project portion of this program is in person and some of the coursework is online. Chance made a motion to approve, Gansle seconded, and the motion was approved unopposed.

Curriculum Change: Graduate Minor in Africana Studies

- Jas Sullivan spoke about the growing interest of graduate students in racial scholarship, which warrants the creation of a Graduate Minor. Sullivan stated that AAAS currently has the support of Women and Gender Studies, Kinesiology, Geography & Anthropology, History, Sociology, English, Masters of Arts in Liberal Arts, and Religious Studies. Sullivan clarified that the minor is all electives, 12 semester hours in AAAS approved courses. Chance made a motion to approve, Husseneder seconded, and the motion was approved, contingent upon the inclusion of the additional emails from other departments supporting the minor. The proposal will be forwarded once copies of the emails are received.

Electronic Thesis and Dissertation Embargo Period

- A significant amount of material was placed in Moodle Community for this discussion, including 2007 and 2016 Graduate Council minutes, a statement by the Association of Writing Programs, an overview of practices by peer institutions, and several articles discussing MFA embargoes in particular. Because of the importance of the issue to multiple stakeholders, each presentation was limited to 5 minutes
- Sean Lane opened by giving an overview of the ETD transition from the old open access system to Digital Commons. It has been a multi-year endeavor starting in 2016. This is a collaboration between the Library and the Graduate School. The topic up for discussion is the Embargo Period, the period where the document is not available for public circulation. The current options when submitting a thesis or dissertation is immediate release to the public, a one-year embargo, or a seven-year embargo. Recently, the Graduate School and the English Department discussed the ETD embargos for the MFAs, because, in 2007, there was a discussion at a permanent embargo was approved for all theses done in the MFA program in English. Recently, the Graduate School and the English Department discussed the ETD embargos for the MFAs, because, in 2007, there was a discussion at a permanent embargo was approved for all theses done in the MFA program in English.
- Joseph Kronick asked the Council to reconfirm its decision from 2007. The only change since then has been the change in software. He continued by presenting the concerns of creative writers: that they have copyrights to their work and that their chances of publishing not be jeopardized by having universal electronic publication theses. Kronick stated that the publication process can be lengthy, may not be worth the cost to editors/publishers if the document will be available at no cost after 7 years. Kronick says digital downloading will negatively affect the careers of the graduate students and if their work is unprotected, they may not want to attend LSU.

- Gina Costello spoke on behalf of the LSU Library. The Library assisted the Graduate School in the migration to the current system. The current system can be set to automatically embargo and release a document. If a student decides to embargo his/her work for 1 year or 7 years, then the software will automatically release the document when the specified time expires. Costello stated the Library is neutral on this issue; however, they will support the Council's final decision. Many universities use ProQuest; however, LSU is not partnered with the organization. Adams asked if metadata would be included in the program. Costello said that it would. Costello continued by explaining that students have an option for a permanent embargo but can also submit metadata. The downside to having a digital file is that it can be downloaded and posted in other places. She concluded by saying the final decision would belong to the student.
- Andrew Maas explained that he manages the intellectual property of LSU and then went on to explain the University's by-laws. As an employee or graduate student, the university owns ETDs; however, copyright is released back to the authors. There are three ways a work is not released back to its authors under the by-laws: 1) If LSU publishes the work; 2) If LSU publishes or produces a derivative work for digital reproduction, and 3) If LSU is required to deliver a work to a third party under a research contract between LSU and that third party. The decision to embargo is essentially in the hands of the student, who is the author. Maas believes that graduate advisors have a role in approving or agreeing to embargo a dissertation and they should be responsible for informing students. Maas stated that he was not taking a position on the subject and wanted to provide Council members with the information.
- Broussard opened the floor for general discussion. Don Chance pointed out that the discussion involved all theses and dissertations, and not just for MFA students. After the remaining members present offered input in possibilities such as embargoes shielding plagiarism, for example, the decision was made to table the item until the next meeting and to ask Lockridge, a legal expert on copyright and intellectual property, to provide recommendations on how the Council should move forward. Broussard, speaking as an individual member, and not charging the group as Chair, suggested that language include the Council's stance regarding the committee chair educating the student on the embargo process and checking for plagiarism.

Graduate Faculty Proposal

- Andrew Maverick says because of how appointments are assigned, the initial appointment of assistant professors as associate professors can expire, and a renewal appointment may not be in place in time for them to be able to teach graduate classes. Maverick believes this can be solved by making the initial appointment 7 years instead of the current term of six. Massé commented that staff in the Graduate School support the idea of a seven-year appointment. Broussard stated the Council members could make the decision; however, a quorum was not present and will be decided at the next meeting. The discussion will then be brought to the Faculty Senate for further deliberation.

Standing Committee Reports

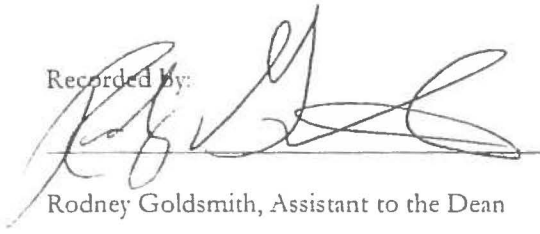
- **Promotion/Tenure** - Chance: No Report.
- **Awards** - Page: No Report.

- **Graduate Faculty** - de Queiroz: No Report.
- **Graduate Council Webpage** - Adams contacted Yang regarding the status of the project. Students are finishing up and are going to present a campaign portfolio with recommendations for the summer. Broussard will check with Professor Yang to see if he will consider continuing this project next semester. The initial expectation was for the students to assist with the implementation of recommendations this semester.
- **Bylaws** - Massé: She has been meeting with the Faculty Senate and they are supportive, but also have major questions about any changes to the makeup of the Graduate Council. Any proposals for changed will be deferred until further discussion with the Faculty Senate.

Next Meeting: Friday, April 27, 2018 from 9:30 am - 11:00 am in 135 Thomas Boyd Hall.

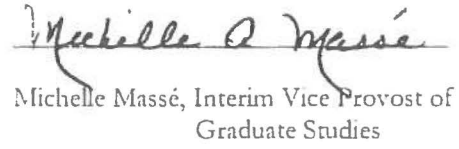
Meeting Adjourned: 1:48 pm

Recorded by:



Rodney Goldsmith, Assistant to the Dean

Approved by:



Michelle Massé, Interim Vice Provost of
Graduate Studies