LOUISIANA STATE UNIVERSITY

Louisiana State University
Office of Accounting Services
Sponsored Program Accounting
240 Thomas Boyd Hall

REQUEST TO ESTABLISH TENTATIVE GRANT | LSUAM AS494

Disclaimers

- F&A will not calculate on expenditures posted to tentative grants until the grant is tied to an award.
- Payroll charges for an employee with a home company that differs from the company specified in the grant name **SHOULD NOT** be charged to the requested grant.

Proposal/Grant Information

Principal Investigator(s)					
Co-Principal Investigator(s)					
Grant Financial Analyst(s)					
Project Title					
Sponsor					
Sub-k Grant(s) Needed ☐	Sub-k Name(s)				
Fringe Benefit Rate	☐Not Allowed	Tuition Remission Rate	☐Not Allowed	Proposal	
Requested By			Cost Center ID(s)		
Contact Phone			Contact E-mail		

Function/Purpose

Please check all that apply as separate Grants are required for each function identified.

☐ Instruction | FN10 ☐ Academic Support | FN40 ☐ Institutional Support | FN70
☐ Research | FN20 ☐ Student Services | FN60 ☐ Operations of Plant & Maintenance | FN80
☐ Public Service | FN30 ☐ Scholarship/Fellowship | FN90 ☐ Hospital | FN95

The department is responsible for all charges if the agreement is not fully executed or if charges are incurred prior to the established begin date. *Once approved, please forward the completed form to osp@lsu.edu.*

_____	_____	_____
Department Head	Print Name	Date
_____	_____	_____
Office of Sponsored Programs	Print Name	Date

Sponsored Program Accounting *(for internal use only)*

Grant Name	LSUAM |		
Grant ID		Fund	
Grant Manager			

☐ All Grants ☐ Cost Sharing ☐ LSUAM Grants Fringe Group 4 (39%) ☐ LSUAM Grants TR Group 3 (33%)
☐ Tentative ☐ Subawards ☐ LSUAM Grants Fringe Group 6 (44%) ☐ LSUAM Grants TR Group 4 (35%)